

# Westlaw Middle East

## Quick Start Guide

This quick start guide provides information on logging in, running a basic search through the Home screen, Legislation and Cases tabs.

### LOGGING IN

To Log in to Westlaw Middle East, go to the link [Westlaw Middle East Signon \(thomsonreuters.com\)](https://www.thomsonreuters.com), enter your username and password and click the Sign in button.

- Easily retrieve your username or reset your password from the sign in page by clicking forgot username / forgot password options available
- This sign in page allows you to save username or save username and password
- This sign in page also provides the option to creating your OnePass profile or updating your existing OnePass profile

### HOMEPAGE

To begin your search on the platform, the Home screen menu allows you to run an efficient search across all content at once.

From the homepage, you can run a keyword search applying Content Type and Jurisdiction filters.

- Type your search keyword within the **free text** field
- Pre-select one or more types of content by clicking the **content type** checkboxes
- Use the **jurisdiction** drop down to refine your search further
- Click **search** to run the search

## LEGISLATION

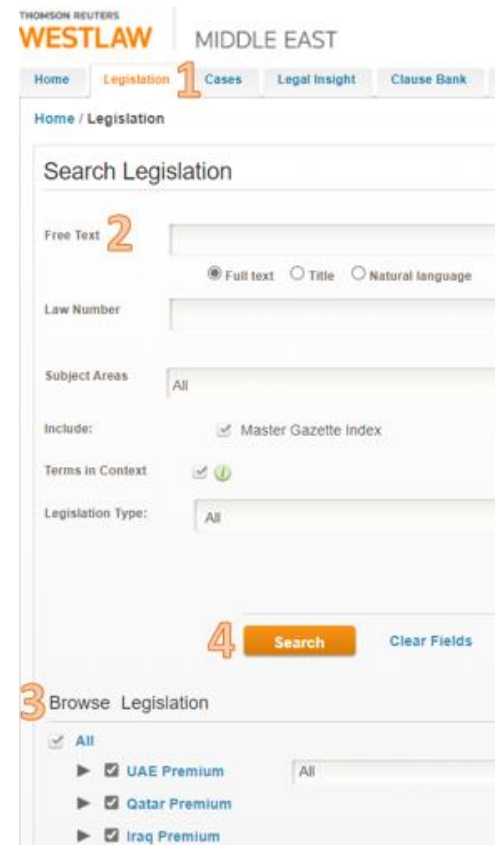
To run a search for Legislation and various legislation sub-types, the Legislation tab provides a search form that provides basic and advanced search fields.

### BASIC SEARCH

- 1) To navigate, select the **Legislation tab** located next to the Home tab
- 2) Enter your search term(s) within the **free text** field (default selection is set to the full text of the documents, you can modify the selection to title or natural language as preferred)

Optional : Refine your search with the law number, subject areas and legislation type fields.

- 3) Select one, some or all of the available jurisdictions from the **browse section** to set the jurisdiction
- 4) Click **Search** to run the search



### BROWSE

Alternatively, you can browse for legislation for each jurisdiction by collapsing the selections under the Browse Legislation section.

This allows you to browse through all content by jurisdiction, sub-jurisdiction followed by subject area.



## CASES

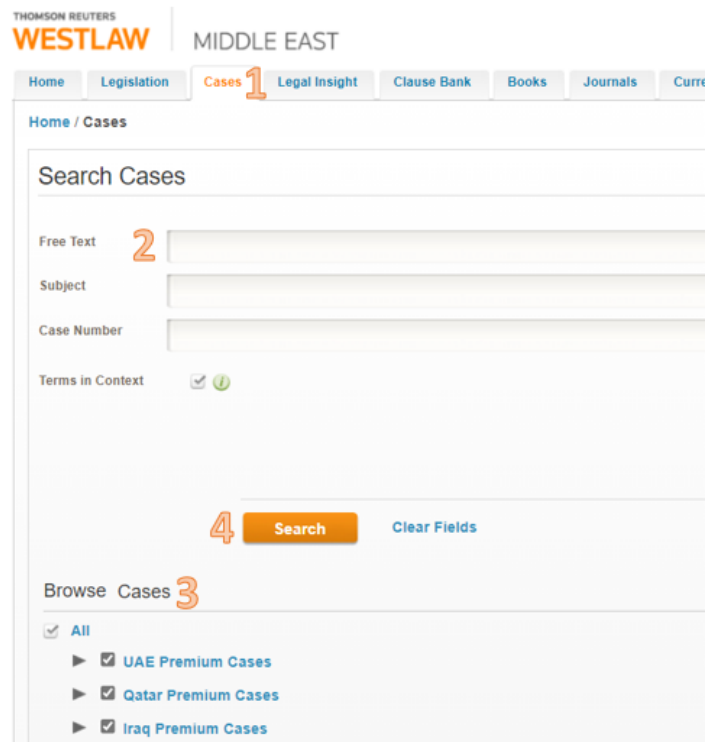
To run a search for Cases, the Cases tab provides a search form that provides basic and advanced search fields.

### BASIC SEARCH

- 1) To navigate, select the **Cases tab** located next to the Legislation tab
- 2) Enter your search term(s) within the **free text field**

Optional : Refine your search with the subject and case number fields.

- 3) Select one, some or all of the available jurisdictions from the **browse section** to set the jurisdiction
- 4) Click **Search** to run the search



### BROWSE

Alternatively, you can browse for cases for each jurisdiction by collapsing the selections under the Browse Cases section. This allows you to browse through all content by jurisdiction, sub-jurisdiction followed by subject area or year.

