



# Westlaw Australia

## Researching Secondary Sources

### Course Description

This session will cover how to find, browse, and search secondary sources on Westlaw Australia. It will discuss the different types of secondary sources including journals and commentaries, as well as highlighting the various research methods for locating information.

### Learning Outlines

This session will include:

- How to find a list of secondary sources using the customer profile menu.
- How to locate a secondary source using the Global Search.
- Viewing the “i” button for author information and content overview.
- Browse a secondary source and utilise the Reading Mode.
- Locate content using an index.
- Conduct a search across one or more secondary sources.
- Structure a Boolean terms and connectors search using the Global Search.
- Use post search filters to refine search results.
- Download, print or email documents.
- Save content into folders.

### Session Duration

30-minutes (0.5 CPD/CLE point)

### Session Delivery Method

Online via Microsoft Teams. **Note:** The Webinar session allows participants to view the trainer’s computer screen. At no time does the trainer access your computer.

### Learning Materials

Online help and support materials available <https://support.thomsonreuters.com.au/product/new-westlaw-australia>

### Training Specialist

Each session will be the same and will be facilitated by one of our AU Training Specialists.