



Tips for using Search & Summarise

Practical Law Dynamic Tool Set* with CoCounsel harnesses the power of legally focused generative AI, grounded in our trusted Practical Law UK content, to quickly get a synthesized summary of relevant content for your matter enabling you to make informed decisions for the direction to take your legal research.

**Access to certain tools and resources is subscription dependent.*

How to build a better query

Write a clear, concise, and focussed query that is 1-2 sentences long. Consider adding information, such as practice area, governing law, remedy, desired outcome, or material facts to provide better context for the query.

- **Query:** What is a temporary worker?
- **Better Query:** For the purposes of Agency Regulations, how is a temporary worker defined?

Provide relevant facts material to your research but do not include extra background facts that are not material to the question. Each term in a query should be essential to finding relevant information.

- **Query:** I have a claim currently in progress for a breach of contract. My client wants to make a settlement offer (a Part 36 payment) but I need to explain the pros and cons of making such a claim to help them make an informed decision.
- **Better query:** What should be considered when offering a part 36 payment in a claim for breach of contract?

Do not write a query in the style of a prompt, command, or instruction. We have done the prompting and instruction work for you and have designed Search & Summarise to work best with legal research queries that clearly identify the information you would like to find. **For example,** it is better to avoid including extra words or phrases like “*find resources that...*” that bookend the query but are not substantive. Instead, it is better to construct a query with words or phrases you would expect to find in Practical Law resources.

- **Query:** You are an experienced attorney who is an expert legal researcher, and you need to find, summarise, and present some guidance on what a law firm should put in place to avoid facilitating in tax evasion which is an illegal activity.
- **Better query:** How can I prevent our company facilitate tax evasion?

What can't Search & Summarise do?

Search & Summarise does not yet support the following tasks, but we're working on them, and you can expect to see many of them in the future:

- Boolean or fielded queries, *e.g. "break clause" /p "service methods"*
- Questions about specific documents, *e.g. Does the Master Will include a provision on donating to animal charities?*
- Requests for analytics, *e.g. How many M&A deals in 2023 included automotive companies?*
- Commands to execute certain tasks, *e.g. Email me the Share Purchase Agreement and any additional clauses that relate to limitation.*
- Requests for comprehensive document retrievals, *e.g. Find all documents relating to unfair dismissal.*
- Instructions to filter resources, *e.g. Exclude any non-compete clauses.*
- Requests for timing or mathematical calculations, *e.g. By which date do I need to file a notice of appeal for a judgment entered on 8th July?*
- Questions about predictions of outcomes, *e.g. Will the budget include an increase in the income tax rate?*
- Requests to draft content, *e.g. Can you draft me a non-compete clause?*

Looking for more information?

To sign into Practical Law, visit <http://uk.practicallaw.thomsonreuters.com/>

For assistance using Practical Law or to request training, email

SSA.MENATrainers@thomsonreuters.com

For additional training materials, visit <https://support.thomsonreuters.ae/>